

## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Kate Sanchez **Classification:** Field Representative **Posted:** March 24, 2025

Assemblymember Kate Sanchez is seeking a Field Representative for the District Office. The ideal candidate will have experience working in a government office, familiarity with the 71st Assembly District issues and current events, an understanding of the legislature and local government, strong oral and written communication skills, the ability to build relationships with local organizations and city leaders and work well in a fast-paced environment. Under the direction of the District Director, the Field Representative will be responsible for representing the Assemblymember in the community, event planning, constituent casework, developing and maintaining relationships with constituents, organizations, and local leaders, and assisting with constituent correspondence.

Candidates must have a reliable source of transportation to attend in-person meetings and events, the ability to assist with setting up tables, the office canopy, and other equipment for events, and be able to work a flexible schedule, including some nights and weekends as required.

The Assembly salary range for the classification of Field Representative is \$5,417 - \$7,845, monthly. It is anticipated that the position will be filled at the start of the range.

**Contact:** Please submit a cover letter and resume for consideration to Anne Figueroa at: <u>Anne.Figueroa@asm.ca.gov</u>, subject line "Field Representative".